

**MINUTES OF THE
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
5:00 P.M. - WORKSHOP – FY 2007-2008 SCRAP & SCOP PROJECTS
6:30 P.M. - REGULAR MEETING
THURSDAY, APRIL 20, 2006**

**WORKSHOP
5:00 P.M.**

The Bradford County Board of County Commissioners convened in workshop session on Thursday, April 20, 2006, at 5:00 p.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Marlene Stafford, Deputy Clerk; Mark Crawford, Press.

(See Supplement File No. 04-20-06 for a copy of all documentation, if any, presented at this workshop.)

CALL TO ORDER

Chairman Hersey called the workshop to order at 5:00 p.m.

PURPOSE OF WORKSHOP

To discuss fiscal year 2007-2008 FDOT SCRAP and SCOP Projects.

Mr. Crawford [reviewed](#) a list of what has been done in the past two years and some recommendations for consideration for the Fiscal Year 07-08 cycle. D.O.T. is requesting two SCOP and two SCRAP projects. He would like to submit three of each, just in case a project does not meet their criterion.

DISCUSSION

There was extensive discussion concerning the roads recommended by Mr. Crawford.

Commissioner Lewis said that he would like to see CR225A in Graham going to the Alachua County line on the list in the near future.

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Commissioner Cooper recommended approving Mr. Crawford's list and giving him the discretion to get funding through whatever program possible.

There was additional discussion.

Mr. Crawford said that he would submit the list to DOT for review and see what happens. He will advise the Commission of any changes.

There was consensus for Mr. Crawford to submit the list as presented.

Mr. Crawford said that the City of Starke wanted some streets paved. However, unless the County maintains municipalities' roads, D.O.T. will not pave them. If there were an Interlocal agreement between the County and the City for road maintenance, they would qualify under SCRAP and SCOP.

ADJOURN

There being no further business to discuss, the workshop was adjourned at 5:32 p.m.

**REGULAR MEETING
6:30 P.M.**

The Bradford County Board of County Commissioners convened in regular session on Thursday, April 20, 2006, at 6:30 p.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Nora Thompson, Zoning Director; Mark Crawford, Press; John Broling, County Attorney; Nelson Green, Emergency Services Director; Sheriff Milner, Jim Farrell, Finance Director; Percy Sullivan, Fire Chief.

(See Supplement File No. 04-20-06 for a copy of all documentation presented at this meeting.)

CALL TO ORDER

Chairman Hersey called the meeting to order at 6:30 p.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

PUBLIC HEARINGS – ORDINANCES

ZONING MATTERS – NORA THOMPSON

(ADOPTION OF ORDINANCES)

--AMENDING THE OFFICIAL ZONING ATLAS, APPLICATION NO. Z 06-2 (BORGANELLI):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 06-2, BY PROPERTY OWNERS OF SAID ACREAGE; PROVIDING FOR REZONING FROM AGRICULTURAL-2 (A-2) TO COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

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Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously adopted the ordinance approving Rezoning Application No. Z 06-2. (The Ordinance was assigned No. 06-12.)

--AMENDING THE OFFICIAL ZONING ATLAS, APPLICATION NO. Z 06-1 (YORK):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 06-1, BY PROPERTY OWNERS OF SAID ACREAGE; PROVIDING FOR REZONING FROM AGRICULTURAL-2 (A-2) TO COMMERCIAL, GENERAL (CG) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Thomas, Seconded by Commissioner Chandler, the Board unanimously adopted the ordinance approving Rezoning Application No. Z 06-1. (The Ordinance was assigned No. 06-13.)

--AMENDING THE TEXT OF THE LAND DEVELOPMENT REGULATIONS, APPLICATION NO. LDR 06-2 (BOCC):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; AMENDING THE TEST OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED, PURSUANT TO AN APPLICATION, LDR 06-2, BY THE BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR AMENDING SECTION 3.1.1.2, ENTITLED PLANNING AND ZONING BOARD; ORGANIZATION, BY ADDIING A REPRESENTATIVE OF THE SCHOOL BOARD AND A REPRESENTATIVE FROM CAMP BLANDING AS EX-OFFICIO MEMBERS OF THE PLANNING AND ZONING BOARD; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

There was brief discussion concerning the requirement for the representative from Camp Blanding as an ex-officio member.

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On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously adopted the ordinance approving application No. LDR 06-2. (The [Ordinance was assigned No. 06-14.](#))

--AMENDING THE LAND DEVELOPMENT REGULATIONS, APPLICATION NO. LDR 06-3 (BOCC):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; PURSUANT TO AN APPLICATION, LDR 06-3, BY THE BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR AMENDING SECTION 4.5.6.1, ENTITLED MINIMUM LOT REQUIREMENT IN AGRICULTURE ZONING DISTRICT, BY INCREASING THE MINIMUM LOT WIDTH FOR ONE ACRE LOTS IN AN AGRICULTURAL-2 (A-2) ZONING DISTRICT FROM 100 FEET TO 125 FEET; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously adopted the ordinance approving Application No. LDR 06-3. (The [Ordinance was assigned No. 06-15.](#))

-AMENDING THE LAND DEVELOPMENT REGULATIONS, APPLICATION NO. LDR 06-4 (BOCC):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; PURSUANT TO AN APPLICATION, LDR 06-4, BY THE BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR AMENDING SECTION 4.6.7, ENTITLED MINIMUM YARD REQUIREMENTS IN A RURAL RESIDENTIAL (RR) ZONING DISTRICT, BY REDUCING THE SIDE YARD SETBACK IN THE RURAL RESIDENTIAL (RR) ZONING DISTRICT FROM 25 FEET TO 15 FEET; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

After brief discussion:

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously adopted the ordinance approving Application No. LDR 06-4. (The [Ordinance was assigned No. 06-16.](#))

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--AMENDING THE LAND DEVELOPMENT REGULATIONS, APPLICATION NO. LDR 06-5 (BOCC):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; PURSUANT TO AN APPLICATION, LDR 06-5, BY THE BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR AMENDING SECTION 4.7.7, ENTITLED MINIMUM YARD REQUIREMENTS IN A RESIDENTIAL ESTATE (RE) ZONING DISTRICT, BY REDUCING THE SIDE YARD SETBACK IN THE RESIDENTIAL ESTATE (RE) ZONING DISTRICT FROM 15 FEET TO 10 FEET; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously adopted the ordinance approving Application No. LDR 06-5. ([The Ordinance was assigned No. 06-17.](#))

-AMENDING THE LAND DEVELOPMENT REGULATIONS, APPLICATION NO. LDR 06-6 (BOCC):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; PURSUANT TO AN APPLICATION, LDR 06-6, BY THE BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR AMENDING SECTION 4.14.10, ENTITLED MINIMUM LANDSCAPED BUFFERING REQUIREMENTS IN A COMMERCIAL GENERAL (CG) ZONING DISTRICT, BY INCREASING THE LANDSCAPED BUFFER FROM 10 FEET TO 20 FEET; AND BY AMENDING SECTION 4.15.10, ENTITLED MINIMUM LANDSCAPED BUFFERING REQUIREMENTS IN A COMMERCIAL INTENSIVE (CI) ZONING DISTRICT, BY INCREASING THE LANDSCAPED BUFFER FROM 10 FEET TO 20 FEET; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously adopted the ordinance approving Application No. LDR 06-6. ([The Ordinance was assigned No. 06-18.](#))

INTERLOCAL AGREEMENT BETWEEN THE CITY OF STARKE AND BRADFORD COUNTY – JIM CRAWFORD:

Mr. Crawford said that this interlocal agreement is for cooperation in the provision of emergency services, building and zoning services and health and library services.

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Chairman Hersey requested that this item be pulled from the agenda to be presented later.

After brief discussion:

On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously agreed to table this item until the next regular scheduled meeting.

Mr. Crawford said that there are some procedures for handling zoning matters that need to be addressed.

CONSENT AGENDA

- a. **Minutes of December 15, 2005 Regular Scheduled Meeting**
- b. **Minutes of January 9, 2006 Regular Schedule Meeting**
- c. **Inventory Surplus List**
- d. **Approve S.H.I.P. Loans**

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved [the Consent Agenda](#) in its entirety.

PUBLIC COMMENTS:

None.

APPROVE PAYMENT OF BILLS – COMMISSIONER COOPER:

On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously approved payment of [the bills](#) as reviewed.

COUNTY ATTORNEY REPORTS – JOHN BROLING:

None.

CLERK REPORTS – RAY NORMAN:

Clerk Norman said that it has taken several committee meetings to determine what is covered under and the cost of the Tutela Contract for courthouse security equipment. The original contract was for over \$14,000.00, which has been reduced to \$12,497.06.

There has been no approved maintenance contract for the security equipment. Within the last three weeks, some of the equipment has failed, at a cost of over \$4,000.00. Tutela has agreed

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to let the \$4,000.00 be part of the maintenance agreement. if it is approved and paid. The maintenance contract will cover all of the security equipment in the courthouse.

The Sheriff is responsible for the security of the courthouse. The committee has agreed that since the Sheriff is responsible for security, then this should be part of his budget. Since we are in the middle of a budget year and the contract needs to be paid, the committee is asking the Commission to approve the contract and pay the invoice. During the upcoming budget process, funds will be budgeted into the Sheriff's budget to cover the maintenance agreement on a yearly basis.

The contract is with Tutela Electronic Security Solutions, for \$12,497.06, for one year with an annual renewal. Should equipment have to be replaced or upgraded, the amount of the maintenance contract may increase.

There was brief discussion.

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, and by unanimous vote, the Board declared this item an emergency.

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the maintenance contract with Tutela Electronic Security Solutions for \$12,497.06.

COUNTY MANAGER REPORTS – JIM CRAWFORD:

a. Permission to advertise roadway construction – Mark Lee Starling Road – NE 185th & Luke Road – NE 29TH Avenue:

Mr. Crawford said that the plans are complete and it is ready to be let for bid.

Commissioner Thomas said that instead of letting for bids, money could be saved by asking for unit prices by change order to bids that have already been awarded to a contractor who is doing work in the County.

Mr. Broling said that can be done with professional services, but he is not certain it can be done with road construction. He will have to research the issue.

This spurred discussion regarding the pros and cons for letting for bid versus change orders (or piggyback) to an existing contract.

Mr. Crawford said that he would get with Mr. Kelley to determine if the scope of work for this project would be the same as the existing contract. If so, he can get with the contractor to see if he will accept an engineering change for these roads for the same unit price. If so, he will move forward in that direction. If not, he will advertise for RFB's.

Mr. Broling said that he would provide Mr. Crawford an answer regarding the legal aspects by tomorrow.

On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously agreed to move forward with the project; to authorize the County Manager to either advertise for RFB's, or if after conversations with the County Engineer and County Attorney that unit pricing will save the County money, to effectuate a change order to the existing contract for the contractor currently in the County; Mr. Crawford to advise the Board of the final total dollar amount for the project.

(County Manager Reports continued)—Mr. Crawford:

--Presented an [engineering change proposal](#) for CR18.

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the Change Order for CR18 resurfacing project.

--Reported on the Douglas house located on the property acquired for the new library.

The house was let for bid for sale or demolition and removal. The bids came back with a cost of approximately \$5,000.00 for demolition and removal. There were no bids for purchase of the home. There is an interested party would like to move the house, if the County would agree. There would be no expense to the County, but no profit either, other than the savings of the cost it would take to demolish and remove it.

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the removal of the house by the interested party.

Mr. Crawford said that he will contact the individual and they will have it moved in time for construction.

COMMISSIONERS' COMMENTS:

Commissioner Lewis commented on the following:

--Asked if a response has been received on the letters submitted regarding the location of the National Cemetery and the Recreational Area on Santa Fe Lake.

Mr. Crawford indicated in the negative.

Commissioner Thomas commented on the following:

--Announced that due to circumstances beyond his control, he will be unable to attend the first meeting in May.

Commissioner Chandler commented on the following:

--The dirt roads are dry. He requested an alternative method to grading the roads, such as dragging. This is done by other counties and is successful.

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This spurred discussion.

Mr. Crawford said that he would look into it, possibly go to other counties and see what they are doing.

Commissioner Cooper commented on the following:

--The City of Starke will be unable to participate in the share of cost for the Fourth of July fireworks celebration this year. Last year it was a total \$7,000.00. He needs to commit to the vendor providing the fireworks. He will check with the finance department regarding funding.

There was Board consensus for Commissioner Cooper to commit to the fireworks vendor.

--Inquired about the status of the combined dispatch project.

Mr. Crawford said that they have had one meeting, which went well. The basic concept between the Sheriff and the Chief of Police is that it is doable. Some consensus was reached. They were down to determining monetary values of each.

Sheriff Milner said that they are close on most issues. Money is not the problem, operational procedures is the main unresolved issue. Another meeting has been scheduled for the first week in May.

Commissioner Cooper said that this is something that the Board will have to address during budget time, which is right around the corner.

Mr. Crawford said that the oversight committee for the project consists of: The Chief of Police, the Sheriff, himself, the City Manager and Nelson Green.

CHAIRMAN’S COMMENTS – JOHN WAYNE HERSEY:

None.

ADJOURN

There being no further business, the meeting adjourned at 7:20 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

JOHN WAYNE HERSEY, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS